Instructions checklist

Use this checklist to ensure you include the main features.

Once you have written your instructions, put a tick in the box if you have included each feature in the table and then fill out the boxes at the bottom of the page.

Structure and Language	✓
Did I	Child
use a heading and subheadings?	
include an introduction sentence?	
include a list of what is needed?	
put the steps in chronological order?	
use imperative verbs?	
use bullet points or numbers to separate my steps?	
use adverbs, conjunctions and prepositions to show time?	
include a conclusion sentence?	
You were good at	
Next time it might be better if	